

Southern Coos Health District
Board of Directors Meeting
August 25, 2011 – 7:30 p.m.

Minutes

- I. **Call to Order** - The regular monthly meeting of the Board of Directors for Southern Coos Health District was called to order at 7:31 p.m. by Chairman, Bob Hundhausen.

Members Present: Bob Hundhausen, Chair; David Allen; Marilyn Noorda; Brian Vick; and Esther Williams.

Others Present: Jim Wathen; Shirley Holt; Lonnie Scarborough; Dennis Jurgenson; Melody Gillard-Juarez; Lauren Paquet; James & Donna Reilly; Mary Kemp; Paula & Jim Smith; Linda Olsen; Carol Acklin; and others.

- II. **Public Input** – Carol Acklin – Thanked Ms. Holt for the great job on financial statements.

- III. **Consent Agenda** – Mr. Hundhausen asked for a motion to accept the Consent Agenda. Mr. Vick **Moved** to accept the consent agenda. Mr. Allen **Seconded** the motion. Motion passed unanimously. Mr. Allen conveyed recognition to the Health Foundation for the outstanding outcome of the golf tournament.

IV. **Staff Reports**

CEO Report – Referred members to his narrative in their packet. This has been a difficult time. Paragon impacted performance for July. There were a few kinks to work out. Look forward to moving into other portions of the program. Hopefully, we will be completed by the end of next summer. The Board Planning Retreat will be August 31, 2011 from 1-5pm. Troy Soenen of the Oregon Office of Rural Health will be the presenter.

Laboratory Inspection Report – Mr. Straley told those present that their single deficiency has been corrected. Regs and Standards are included as to what we required to do to meet those standards. Ms. Noorda said she had a very good visit to the lab. Question was asked about how much testing is sent outside our Lab. Mr. Straley said about 20% and that is for tests we are unable to do here.

There was a brief discussion regarding the City's proposal on the Urban Renewal District. Mr. Wathen indicated that it would be on the September agenda and the City Manager would be present to address questions.

CFO Report – Ms. Holt presented her financial report electronically. Inpatient days were significantly down from prior year. All major departments had a lower census than last year except Radiology. In-Patient revenue in July was (\$72,186) or 11% below budget – Outpatient was within 1% of budget. Operating revenues were (\$111,082) or (8.5%) below budget. Expenses in July were \$54,005 or 4.1% above budget. Payroll overtime expense was close to 12% or \$71,858 this month due to Paragon. We incurred a \$150,889 greater loss than budgeted. Due to performance this month, the following cost saving measures have been implemented: discontinuing overtime, reduced staffing when census is below 3, pay freeze for 12 months, and postponing all new hires.

CNO Report – Referred to her report and told the Board she would answer any questions they might have. Gregory Saunders, M.D., General Surgery, will be working ½ day on Friday. September 12, James R. Hongola, M.D., General Surgery will be arriving. He will be working through December 31, 2011. Working on building Orthopedic Surgery. Ms. Scarborough said she was really proud of the Nurses. They are working together to set a schedule that will benefit them all and not cause a hardship for the single nursing staff.

Medical Staff Report – Referred members to the Medical Staff recommendation on membership and associated privileges and the list of the Riverbend Cardiologists on Page 37 of the Board packet and asked that the Board approve the recommendations. After a short discussion, Mr. Allen **Moved** to accept the Medical Staff recommendation. Mr. Vick **Seconded** the motion. There were 4 Ayes with Ms. Noorda voting Nay.

V. **Old Business** – Resolution 2011-03: Auxiliary Recognition – Brian **Moved** to accept the 2011-03 Resolution. Ms. Williams **Seconded** the motion. Mr. Hundausen then read the Resolution to everyone present. Motion passed unanimously.

VI. **New Business** – Medical Staff Bylaws Change – Mr. Vick **Moved** to approve the changes to the Medical Staff Bylaws. Ms. Noorda **Seconded** with correction. Dr. Holland then pointed out the major change in that Section of the Bylaws. Medical Staff Code of Conduct – Mr. Wathen explained that the Code of Conduct was adopted in April 2010 and the Medical Staff recently voted to revise the Rules and Regulations to make it now mandatory that all physicians sign the Code of Conduct. Mr. Allen **Moved** to approve the Code of Conduct; Mr. Vick **Seconded** the motion. Passed unanimously. Benchmark Reports – There was discussion of the HCAHPS report (Inpatient Satisfaction) and the Peer Comparison report. Mr. Wathen then told the Board that Southern Coos Hospital is still second in the State and is first by more than by 5%, if only raw scores are averaged.

Open Discussion

Ms. Williams – She referred to the Foundation Report and encouraged everyone to attend the Cycle Oregon events. Dinner is on September 14, from 4:30 – 7:30 p.m. They are expecting about 3,000 bicyclists arriving on the evening of September 13.

Mr. Allen – He hopes to address financials at the Board Planning Retreat. Patient utilization is down. Need to do better job of billing patients and physicians of Southern Coos Hospital.

Ms. Noorda – Thanked the Foundation for all they do.

Mr. Vick – Said he echoed Mr. Allen’s comments.

Mr. Hundhausen – Said he would save his comments for the Retreat.

VII. Adjournment

Mr. Hundhausen adjourned the meeting at 8:20 p.m. The next regular meeting of the Southern Coos Health District Board will be Thursday, **September 15, 2011**, at 7:30 p.m. in the Conference Room.

Robert J. Hundhausen, Chairman

Esther Williams, Secretary