

Southern Coos Health District
Board of Directors Meeting
July 21, 2011 – 7:30 p.m.

Minutes

- I. **Call to Order** - The regular monthly meeting of the Board of Directors for Southern Coos Health District was called to order at 7:32 p.m. by Chairman, Bob Hundhausen.

Members Present: Bob Hundhausen, Chair; David Allen; Marilyn Noorda; Brian Vick; and Esther Williams.

Others Present: Jim Wathen, Shirley Holt; Lonnie Scarborough; Carol Acklin; Megan Holland, M.D.; Melody Gillard-Juarez; Mary Kemp; James and Donna Reilly; Dennis Jurgenson; and others.

Mr. Wathen did the swearing-in of Board members David Allen, Bob Hundhausen, Brian Vick, and Esther Williams who were elected/re-elected in the May election. Ms. Lafferty to make contact with Board members for Oath of Office.

- II. **Public Input** – No input.

- III. **Consent Agenda** – Mr. Allen asked why new Minutes were distributed. Ms. Lafferty explained there were several errors that were corrected. Mr. Hundhausen asked for a motion to accept the June 16 Minutes. Mr. Allen **Moved** to accept the Minutes. Mr. Vick **Seconded** the motion. Motion passed unanimously.

IV. **Staff Reports**

CEO Report – Critical Access Hospitals are safe from reductions of Medicare reimbursement until 2014. It was suggested that a letter be sent by the Board. Mr. Wathen said he had a letter drafted for the Board to see and that he would forward information by email.

CFO Report – Gross revenues continue to go up exceeding June by \$150,000. Gross operating revenue was below budget in June. Expenses were 3.7% higher in June and 2.4% higher than budget. There was an increase in A/R in current and 30- to 60-days, and an overall increase in A/R. Overall A/R balance decreased 2.8% in 2011. YTD – Net revenue below budget; Expenses below budget; Net Loss (unaudited). Cash Assets decreased in June. Total Patient utilization dropped 25.3% in 2011; ED visits 1% decrease; Outpatient Clinic increased 27.2%; Swing Bed, Respiratory, and Surgery program utilization decreased significantly in 2011.

CNO Report – Nursing has been very busy with education, training, and building of different applications in Paragon. Go live is July 25. They will continue to build for the Clinical Care Station, care plans and pharmacy applications and this area will

go live after the first of the year. Nursing is keeping cost down by doing many tasks during regular scheduled work hours while the census is down. The contract with Oregon Cardiology Group has been signed and we are sending our EKGs, Holter Monitors, and per event monitoring readings to them to read. This provides a wonderful service to the Bandon community. She then said that Mike Breckon, RN, was leaving. He has been with us for five years and she was sorry to see him go. She then welcomed Michelle Handsaker, RN, who comes to us from Bay Area Hospital with 20 years of experience. She congratulated Dr. Croson who just became Board Certified in Pain Management. Ms. Scarborough then gave an update on the progress of the Swank Education.

Medical Staff Report – Dr. Holland reported to the Board that on January 12, 2012, there will be a 29% cut in Medicare, if Congress does not act. Medical Staff voted to make Code of Conduct mandatory. Oregon Cardiology Group was approved by the Medical staff. Temporary privileges will be granted.

V. Old Business – None.

VI. New Business – Election of Officers - Mr. Allen **Nominated** Mr. Hundhausen for Chairman of the Board. Ms. Noorda **Seconded** the nomination. Passed unanimously. Mr. Hundhausen abstained. Mr. Allen **Nominated** Esther Williams for Board Secretary. Mr. Vick **Seconded** the nomination. Passed unanimously. Ms. Williams abstained. Mr. Allen **Nominated** Brian Vick for Treasurer. Ms. Noorda **Seconded** the nomination. Passed unanimously. Mr. Vick abstained. Annual Auxiliary Report – Mr. Wathen presented the Auxiliary Report to the Board and explained that it is required in their Bylaws that the Auxiliary submit an annual report to the Board. \$30,000 has been donated by the Auxiliary over the past few years. Mr. Vick asked Mr. Wathen to forward thanks to members of the Auxiliary. Mr. Wathen suggested a Resolution at the next meeting. Mr. Vick **Moved** to accept the Auxiliary report. Ms. Williams **Seconded** the motion. Passed unanimously.

Benchmark Reports: Risk Management Report, Core Measure Report and Employee Satisfaction/Patient Safety Results. Reports are there for members perusal.

Open Discussion

Ms. Noorda – No comments

Mr. Allen – Delighted that legislature has saved our bacon. We have a lot of work to do. Need to educate our community in referring to our hospital.

Dr. Holland – Noticed that the hospital did not have an entry in the July 4 parade. Mr. Wathen explained that working on Paragon has been our priority.

Mr. Vick – Welcomed Esther to the Board and is looking forward to working with her.

Ms. Williams - Thanked the public for voting for her and told Carol Acklin she was a worthy opponent. Asked about Board Retreat and said she would like tutoring to learn the ropes.

Mr. Hundhausen – Welcomed Ms. Williams enthusiastically.

Discussion regarding Mr. Hundhausen and Mr. Allen being out of town on the next Board meeting date. Asked if the date could be changed to August 25. Members consented to the meeting change. Decision was then made to have the Board Retreat on August 30 or 31, 2011.

Recessed Board meeting at 9:28 p.m. to go into an Executive Session under ORS 192.660(2)(c).

Reconvened Board meeting at 10:30 p.m.

VII. Adjournment

Mr. Hundhausen adjourned the meeting at 10:30 p.m. The next regular meeting of the Southern Coos Health District Board will be Thursday, **August 25, 2011**, at 7:30 p.m. in the Conference Room.

Bob Hundhausen, Chairman

Esther Williams, Secretary